

The Kentucky State Board for Proprietary Education
August 24, 2007

A regular meeting of the Kentucky State Board for Proprietary Education was conducted August 24, 2007 at the Division of Occupations and Professions, 911 Leawood Drive, Frankfort, Kentucky.

Members Present

Dr. Steve Coppock, Chairman
Mr. Mark Gabis
Mr. Chris St. John
Dr. Steven Meade
Ms. Lisa Bozarth
Ms. Jan Gordon
Ms. Alison Cuentas
Mr. Jason Rainey

Occupations and Professions

Gena S. Vance, Board Administrator
Claude Wagner, Executive Director
Wendy Satterly, Support Section
Supervisor

Members Absent

Mr. Stephen Ellison

Others Present

Diane Fleming, Board Counsel/
Assistant Attorney General
Tom Barron, Board Inspector/
Investigator

Guests

Kevin Farris, Bluegrass Academy of Real Estate
Rucker Grigsby, KY Health Training
Debby and Jim Carter, Truck America Training
Robin Smith, CDL Training Services & Consulting
Vivian and John Nash, Nash Academy
Richard Wood, National College
Keeley Gadd, National College

Dr. Coppock called the meeting to order at 12:13 p.m. and introductions were made.

Draft regulations were made available to all the schools with the opportunity to submit their comments/concerns to the board and an opportunity to address the board. Three schools addressed the board:

Ms. Carter from Truck America Training asked the board what is a student account and Mr. Gabis addressed her question. She also expressed her concerns about submitting student transcripts to the board office.

Mr. Henricksen from Soterion Medical Services addressed the board regarding his concerns regarding fire inspections (his program is conducted in the Keeneland Health Education Center at Saint Joseph Hospital) and expressed how difficult it is to get a fire inspection for the facility. Mr. Gabis address his concern and responded that this facility

is inspected and submission of a fire inspection report was not necessary with the renewal application.

Mr. Henricksen also stated Soterion Medical Services does not maintain student transcripts, the student receives a certificate of completion, the actual certification comes when the student completes and passes the national examination.

Mr. Nash from Nash Academy asked the board what constitutes a school and what are courses vs. programs and how to identify students on renewal applications.

Ms. Gabis made a motion to approve the minutes from the July 27, 2007 meeting second by Ms. Bozarth. The motion carried.

Executive Director Report

Mr. Wagner informed the board there wasn't a financial statement this month but one would be available next month with additional lines specific to the board.

Mr. Wagner also discussed with the board filing the regulations and stated he would contact Deputy Secretary Kristen Webb in the finance cabinet.

Board Counsel Report

Ms. Fleming mirrored Mr. Wagner's report regarding filing the regulations. She stated the board should consider working with legislators (Senator Lee, Senator Rodeing, and Senator Tapp.)

New Schools Committee

Ms. Gordon made a motion to defer the application submitted by American Construction Training, LLC, Dothan, AL second by Mr. Gabis. The motion carried.

Ms. Gordon made a motion to approve the application submitted by Bluegrass Academy of Real Estate, Elizabethtown, KY subject to a successful in-site inspection by the board's inspection and a fire inspection second by Ms. Cuentas. The motion carried.

Ms. Gordon made a motion to defer the application submitted by Hi Tech College, Louisville, KY second by Mr. Gabis. The motion carried.

Dr. Meade made a motion to approve the application submitted by Kentucky Health Training, LLC, Lexington, KY second by Ms. Gordon. The motion carried.

Ms. Cuentas made a motion to approve the application submitted by Saturn Learning Solutions, Dallas, TX second by Dr. Meade. The motion Carried.

New Programs Committee

Ms. Bozarth made a motion to approve the application submitted by Southwestern College, Florence, KY for Network Communications and Information Systems second by Mr. Rainey. The motion carried.

Complaint Review Committee Report

Complaint #2007-005: Mr. St. John made a motion to request additional information from the school second by Mr. Rainey. The motion carried.

Commercial Driver License Committee Report

Dr. Coppock made a motion to authorize Dr. Barron to review and suggest editing and revision changes to the current general curriculum standards second by Mr. Rainey. The motion carried.

Monthly License Status Report

The board reviewed the monthly license status report for August 2007. Mr. Gabis suggested adding a column for the total number of schools.

Old Business

Career WebSchool – defer until September 2007
Financial Strategies – defer until September 2007
Montessori Opportunities, Inc. no action needed

Additional Business

Mr. Gabis made a motion to authorize Ms. Fleming to issue a cease and desist letter to Arc-Tech in Stanton, KY second by Mr. Rainey. The motion carried.

Mr. Gabis made a motion to allow Associated Training Services, LLC transfer their resident school license (school they never opened) to a non-resident school if they submit the proper application, forms and additional fees within 90 days second by Mr. Rainey. The motion carried.

Ms. Gordon made a motion to authorize Ms. Vance to send notification to the CDL schools regarding the decrease in the background fee effective October 1, 2007 second by Ms. Bozarth. The motion carried.

Mr. Gabis made a motion to exempt Jackson Hewitt Tax School from licensure if the franchisees do not charge tuition, and they sign an affidavit they do not charge tuition or

fees in Kentucky and they will amend their website to reflect this second by Mr. Rainey. The motion carried.

Ms. Bozarth made a motion to issue Kizan Technologies, LLC their renewal fee, agent renewal fee, and change of location fee refund since they are no longer a proprietary school second by Ms. Cuentas. The motion carried.

Next Meeting

The next meeting is September 21, 2007.

Travel and Per Diem

Mr. Rainey made a motion to approve travel and per diem for members attending today's meeting second by Mr. Gabis. The motion carried.

Adjournment

Having no further business to bring before the board Ms. Gordon made a motion to adjourn at 2:37 p.m. second by Ms. Bozarth. The motion carried.

Stephen Coppock, Ed.D.

Approved: Dr. Steve Coppock, Chairman